

# RACEWAY RESTAURANT & GOLF CLUB

P.O. Box 278 ~ Thompson, CT 06277

860-923-9591

## TERMS AND CONDITIONS

**All Banquets held at the Raceway Restaurant are expected to cooperate with the following policies which have proven to be essential in order to make your function a successful and memorable occasion. Please accept these policies so that we may serve you in the professional manner for which we are known:**

1. Maximum seating capacity is 300 (three hundred) guests. A minimum of 100 (one hundred) guests is required to book a Saturday at any time during the year.
2. Liquor (18%) and Food (18%) are subject to gratuity and applicable sales tax.
3. Evening weddings may not enter the premises before 6:00 pm. We realize that this may not be convenient for those whose ceremonies take place at 2:00 or 3:00 pm, but please understand that our afternoon weddings do not leave until 5:00 pm and the interim period of time is needed in order for us to be properly presentable for evening weddings.
4. We are happy to provide you with a listing of bands, DJ's, bakeries, florists, and photographers at no extra cost to you.
5. Choice of table covers: Bright White, Champagne, Red and Burgundy.
6. Choice of napkins: Bright White, Gold, Red, Forest Green, Navy, Cadet Blue, Carnation Pink, Burgundy, Purple, Lavender, Peach, Dusty Rose, Seafoam Green, Midnight Black, and Champagne.
7. Top Cloths are an extra \$3.00 per table.
8. All deliveries for afternoon functions and receptions may not arrive before 9:00 am, and deliveries for evening functions and receptions may not arrive before 5:00 pm. Please inform any bakers, florists, and other applicable vendors that while although it may be more convenient for them to deliver early, The Raceway Restaurant cannot assume the responsibility for caring for and setting up their items.
9. When bands and DJ's are hired for afternoon functions they must stop all music at 4:30 pm, so that the guests will be exiting by 4:45 pm. Bands and DJ's for evening functions must stop by 11:30 pm **\*\*We do not provide video equipment\*\***
10. Round tables seat a maximum of eight (8) guests while banquet tables seat a maximum of ten (10) people. (For Family Style Dinner selection only, a minimum of eight (8) guests at the round tables is required.
11. Connecticut law prohibits any liquor being brought onto the premises for distribution or consumption (example liquor favors or liquor nips).

12. Connecticut law and rules and regulations of The Raceway Restaurant prohibit any food from being brought onto the premises. The only exception to this rule shall be wedding cake and/or celebratory cake dessert made by a professional person and/or entity. The Raceway Restaurant and Golf Club reserve the right of refusal to serve any cake dessert, professionally created or otherwise, if our certified food handlers deem the dessert inedible and/or unsafe. Management and/or Hostess will inform the client(s) once a decision has been made. Otherwise, The Raceway Restaurant will gladly cut and serve your cake dessert at no extra cost to you.
13. If requested, we will provide you with Glass Globe centerpieces with an oil burning candle (subject to availability). No wax burning candles are permitted on the window sills due to possible damage to the tapestry window treatments.
14. The Raceway Restaurant will provide the Hostess/Manager for all weddings and functions, who will guide you through all details of your party. The Manager is properly trained in the proper rules of etiquette for such functions, but keep in mind it is your special day and should reflect your personal taste. If you prefer to make changes, please inform us ahead of time so that we may properly serve you. Also provided at no cost to you are our professional Bartenders and Wait staff.
15. All clients must provide a guaranteed final count **no later** than seven (7) days prior to the date of the function. No reduction in the guaranteed final count is allowed within 72 hours of the date of the function and the client will be responsible to pay the guarantee if fewer guests attend.
16. Clients will be called one (1) month prior to the function date to come in to the office and finalize function. (At this time, you will choose your meal selection, color of linen, etc.)
17. Substitutions to our banquet menu are always welcome and negotiable.
18. Throwing of rice/confetti/sparkles or decorating with confetti/sparkles (on or around tables) is prohibited. "Silly String" is also prohibited. There will be a \$75.00 charge added to your bill if used. Please inform your guests. Balloons are no longer allowed in the Banquet Hall.
19. **RENTAL FEES:** There is a \$250.00 Rental Fee required to book any function in the banquet hall. This Fee must be paid prior to booking a function at the Raceway Restaurant in order to secure the date and will not be deducted from your final bill total. The Raceway Restaurant will accept Visa, MasterCard, American Express, Discover, Cash or Check for Rental Fee and Final Bill payment. Upon the unfortunate cancellation of the client's booking, Rental Fees are refundable only if the room is re-booked for client's guarantee requirements of the room. In all cases, the Raceway Restaurant will deduct a \$25.00 fee for office expenses.
20. All Banquets, Weddings, and functions must be paid **prior to the function**. Bill totals are available when the guaranteed final count is given by the client. Final bill payment is due not later than the Thursday before your function. Also, your

favours/centerpieces/seating cards/guest book is due into the Restaurant the Thursday prior to your function.

21. The Raceway Restaurant, its employees and/or agents will not be responsible for Wedding envelopes (or cash) left in their possession. All items from a party or function must be removed by the client immediately following the function. The Raceway Restaurant is not responsible for any item(s) left over in the building after the function is complete, or for any items not packed properly.
22. On-site wedding ceremonies are welcome. Outdoor ceremonies are arranged at an additional fee. You may choose the deck or the hall for your ceremony (deck is subject to availability). If the deck is chosen, and is available, in cases of inclement weather, the hall (dance floor) shall be the alternate ceremony site.
23. In the unlikely event that a race event at Thompson Speedway, located to the rear of the Raceway Restaurant and Golf Club, must be postponed, the race event may be rescheduled without notice. However, your event will still proceed as planned.
24. Hall rental does not guarantee exclusive lounge use. At all times, there is regular business in the Restaurant during golf season. The lounge shall be deemed a common area for both the function and regular golf business.

**PRICES ARE SUBJECT TO CHANGE AT ALL TIMES.**